



# Syz Research Lab – Team Coordinator

Experience level : Junior

Entity : Bank Syz

Office : Geneva

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**Purpose of the role:**

Are you looking for a dynamic environment? Are you passionate about investments? We are looking for a Team Coordinator within our Syz Research Lab in our investment department to work closely with our Chief Investment Officer. As the role is directly related to the development of our client base in the Middle East, Arab speaking fluency (oral and writing) is a must. Very solid coding skills are also required.

**Key responsibilities**

- Research and writing of financial content daily, from chart insights to in-depth articles on specific subjects related to stocks, macro, cryptocurrency and much more.
- Keep up-to-date knowledge of the industry and related markets being researched.
- Support the CIO with the daily workflow.
- Support the Investment teams with the production of factsheets, presentations, research, and portfolio reviews.
- Other ad hoc deal & project related assignments.
- Work on dedicated projects related to the development of our client base in the Middle East (business intelligence, bespoke presentations, etc.)
- Lead the team of interns and young graduates within the investment department ("Syz Research Lab")

**Your profile**

- **Experience**

At least 6 months' experience as an intern or graduate within the investment department of a Swiss financial company.

- **Education:**

Master's degree in finance or equivalent (Asset Management, Corporate Finance, etc.) from a Tier 1 University.

- **Soft skills:**

Strong ability to communicate complex ideas effectively, outstanding analytical skills and high attention to detail.

Ability to combine theoretical knowledge with practical relevance.

Ability to work independently and proactively with minimum supervision.

- **Technical skills:**

Advanced coding skills (Java, Python, SQL, MATLAB etc.)

Knowledge in financial information systems (Bloomberg, FactSet) is a plus

- **Languages:** Full fluency in English, French and Arab (written and spoken)